

**Sahakar Maharshi Late Bhaskarrao Shingne Smruti
Shikshan & Arogya Prasarak Mandal, Khamgaon**

**Sahakar Maharshi Late Bhaskarrao Shingne Arts College, Khamgaon,
Dist-Buldana**

Annual Quality Assurance Report (AQAR) for 2016-2017

Submitted to

National Assessment and Accreditation Council

(NAAC) Bangalore

Prepared by

Internal Quality Assurance Cell (IQAC)

Website: www.smbcoll.com

Web-Link of the AQAR:-www.smbcoll.com/AQAR2016-17-doc

NAAC Track ID: MHCOGN23562

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

**Sahakar Maharshi Late Bhaskarrao Shingne
Arts College. Khamgaon. Dist.Buldana**

1.2 Address Line 1

Shelodi Road, Khamgaon

Address Line 2

Shelodi Road,

City/Town

Khamgaon

State

Maharashtra

Pin Code

444303

Institution e-mail address

smbartscoll@rediffmail.com

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Name of the Head of the Institution:

Dr. Nilima D. Deshmukh

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Name of the IQAC Co-ordinator:

Asst. Prof. M. A. Wasnik

Mobile:

9422162695

IQAC e-mail address:

smbsiq16@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN23562

1.4 Website address:

www.smbcoll.com

Web-link of the AQAR:

www.smbcoll.com/AQAR201617.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.61	2016	2021
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY

04/10/2013

2016-17

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

B.Lib. Isc.	M.Lib. Isc.
B.voc (VT)	B.Voc. (FEM)

1.11 Name of the Affiliating University (*for the Colleges*)

**Sant Gadge Baba Amravati
University, Amravati**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

**B.Voc. (VT)
B.Voc. (FEM)**

UGC-COP Programmes

Communication Skills

2. IQAC Composition and Activities

2.1 No. of Teachers

03

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

03

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and

01

Community representatives

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC -

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1 During the academic year 2016-2017, the members of IQAC were actively involved in coordinating the visit of NAAC Peer team. The college was accredited by NAAC in August 2016, with CGPA of 1.61 on four point scale at 'C' Grade.**
- 2 IQAC motivated NSS unit for implementing cleanliness drives and blood donation camp.**
- 3. IQAC reviewed the academic performance and conducted the academic audit.**
- 4. IQAC motivated research publications and papers were published in National, International Journal and conferences.**
- 5 Motivation to teachers to attend refresher and orientation courses.**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan	Achievement
To Complete the process of NAAC accreditation 1st cycle	The members of the NAAC peer team visited the college on 22, 23, 24 Aug 2016.
Various seminar and classroom activities	Departments organized various seminars and group Discussions for enhancement of knowledge.
To obtain feedback from students	At the end of the year IQAC obtained feedback from students and analysed the same.
To complete annual magazine	Completed annual magazine with given theme and submitted to university.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

Provide the details of the action taken

LMC approved the plan of action after detailed discussion with College authorities and AQAR was formally sanctioned.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	
PG	01	-	-	
UG	04	-	02	
PG Diploma	-	-		
Advanced Diploma	-	-	-	-
Diploma	-	-		
Certificate	01	-		
Others	00	-		
Total	06	00	02	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	03

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is made and changed by SGBAU and followed strictly by the college

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
08	08			

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	1	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

09	-	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented	-	04	01
Resource Persons	NIL	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive method in classroom teaching, use of ICT projector, CD , study tours, videos, students seminar organized by various Departments.

2.7 Total No. of actual teaching days

during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Internal examination / evaluation are done by the institution. Faculties conduct unit tests, First Term and Second Term examinations (Practice Test).

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- - -

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	174	00	00	00	00	18.39
B.A. II	82	00	00	00	00	32.93
B.A. III	65	00	03	10	00	30.77
B.Lib.	11	00	02	02	00	36.36
M.L:ib	09	00	00	00	00	00
B.Voc. (V.T). II Sem.	41	00	17	00	00	41.46
B.Voc. (V.T). IV Sem.	34	04	05	00	00	26.47
B.Voc. (FEM.) II Sem.	20	05	00	00	00	25

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **IQAC calls meetings with faculties and makes suggestions.**
- **IQAC monitors the functioning of the departments.**
- **IQAC organizes training at Government institutions and workshops for B.Voc. Degree programmes.**
- **IQAC makes annual planning of various programmes and monitors its implementation.**
- **IQAC helps to procure and print required material for faculty members.**
- **IQAC encourages innovative methods in teaching and research activities.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	01
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	
Others (IQAC workshop)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03 + 05	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Composition of Research Committee for monitoring, promoting and encouraging the faculties for reason in the concerning subjects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01 + 01	1+1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		01	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	NIL				
Sponsoring					

agencies					
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3.11 No. of conferences

organized by the
Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL						

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. Of students participated in NCC events:

University level State level
National level International level

3.23 No. Of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of and Institutional Social Responsibility

- Cleanliness Awareness Programme .
- Voter Awareness Programme organized by NSS.
- Eight days N.S. S. special camp at adopted village Kinhi – Mahadeo
- Blood donation camp [n collaboration with HDFC Bank.
- Workshop on Vittiya Saksharta Abhiyan.
- Aids awareness programme.
- Free Health check up camp at adopted village.
- Free Eye check up camp at adopted village.
- N.C.C unit participated in pulse –polio campaign.
- Rally was organized for voter awareness by department of political science.
- Inter-collegiate debate competition.
- Workshop on women’s empowerment.
- Breast-feeding week was observed.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	16187.5 Sq. m.			
Class rooms	9			
Laboratories	3			
Seminar Halls	NIL			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL			
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL			
Others	NIL			

4.2 Computerization of administration and library

<ul style="list-style-type: none">➤ The Library provides open access to staff and students.➤ Journals & magazines are kept on open racks.➤ Library has computer and Internet facilities to upgrade the process➤ Library Software is available (Lib.Soft.)➤ Barcode system (All books have bar-coded)➤ Printer and CCTV is available.➤ N-LIST
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4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Number of books	2745	402947	61	26783	2806	429730
Reference Books	155	49428	13	3978	168	53406
e-Books	N-list	5000	N-list	5000		
Journals	06	3334	-	-	06	3334
e-Journals	N-list	5000	N-list	5000		
Digital Database						
CD & Video	07	Donated	-	-	07	Donated
Others (specify)	221	11531	03	285	224	11816

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	13 CPUS and 33 Monitors	01	Broad band	-	-	03 Monitors with LAN	06	24 Monitors and 11 CPUS
Added	-	-	-	-	-	-	-	-
Total	13 CPUS and 33 Monitors	01	Broad band	-	-	03 Monitors with LAN	06	24 Monitors and 11 CPUS

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computer, internet access to faculty members and students of B.Voc programme.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.15
ii) Campus Infrastructure and facilities	3.89
iii) Equipments	1.02
iv) Others	18.40
Total:	24.46

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC makes suggestions to update prospectus.
- Students are supported for participation in sports and cultural activities.
- Study Tours and visits to workshops organised.
- Students encouraged for participation and felicitated by giving prizes.
- IQAC collects feedback from the students on support services.
- IQAC ensures allocation of support to needy students.
- Sports material, access to gym, periodicals for preparation for entry into services provided.
- Articles from students are published in the annual magazine.
- Students are counselled about career opportunities.
- Effective redressal of students' grievances.

5.2 Efforts made by the institution for tracking the progression

- Internal tests are conducted to monitor and measure students academic performance.
- Students are given guidance to participate in various competitions like debate, eloquence competition on various levels.
- Every department keeps the record of student progress. A faculty member records the progress of students to higher education through contact with alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
533	10	-	-

(b) No. of students outside the state

-

(c) No. of international students

No	%		No	%	
412	75.87	Men	131	24.13	Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
124	177	06	236	1+1	116	195	20	239			

Demand ratio **1 : 1**

Dropout % **66**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Dr. D. U. Raut as co-coordinator who makes timetable for the coaching of Competitive Exam. Faculty conducted extra classes for the students. So thirty five students took the benefit from his coaching last year.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Students are given guidance by the career guidance cell.
- Career guidance provided to the students through various guest lectures.
- Pre-exam counseling was given to the students.
- The result of counseling, five students are pursuing competitive exam.
- Two students qualified M.P.S.C. preliminary exam.
- Workshop on career counselling was organized by the department of Political Science.

No. of students benefitted **06**

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	06

5.8 Details of gender sensitization programmes

- One day workshop was organized to aware students about prevention Sexual Harassment of women at the workplace.
- N.S.S. plays an important role in bringing revolutionary changes in the college and society. So various programmes were arranged to sensitize the students.
- Counseling programme on sexual harassment was held and chief guest was Sulbha Dhole (PSI), Sushma Kamble (Police Constable)
- The world girls Day was observed at the college by the Department of Marathi.
- Internal complaint cell was formed.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount			
Financial support from institution	Nil	Nil			
Financial support from Govt. sources	Categories	No. Of Students	Received	No. Of Students	Undeceived
	OBC	82	136478	06	24266
	SC	102	182670	07	27477
	VJNT	28	00	02+28	69775
Financial support from government	Nil	Nil	Nil	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil	Nil	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the students

05

5.13 Major grievances of students (if any) redressed:

01

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :-	To contribute to the achievement the national goal of higher education providing rural youth with quality education and employable skills.
Mission :-	To mould the overall personality of the holders so as to make them confident and resourceful citizen so tour nation by in calculating discipline self reliance commitment for the nation.

6.2 Does the Institution has a management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Curriculum is designed by the S.G.B.Amaravati, University and provided to various faculties.

6.3.2 Teaching and Learning

- | |
|--|
| <ul style="list-style-type: none">• The IQAC plans the academic calendar at the outset.• The faculties follow the calendar.• Apart from classroom teaching, teachers are encouraged to use Projector, Internet Facility and VCDs and CDs.• Group discussion, Seminars, Assignment are frequently conducted. |
|--|

6.3.3 Examination and Evaluation

- | |
|--|
| <ul style="list-style-type: none">❖ Unit test and two Term Exam (First Term & Second) are conducted.❖ Through Seminar, Viva-Voce and group discussion the evaluation is done. |
|--|

6.3.4 Research and Development

Research Committee does following work.

- To encourage teachers to enroll their names for PhD programme
- To motivate teachers to participate in seminars workshops and conferences.
- To motivate teachers to publish research papers in the reputed journals.
- To encourage teachers to undertake minor and major research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library software (library management system)
- Barcode system (All books bar-coded)
- Printer and CCTV are available

6.3.6 Human Resource Management

- Faculty members are motivated to participate in orientation and refresher courses as well as workshops and staff trainings organised by the university or other institutions.
- Teaching staff on contract basis is employed for the self financed courses.
- The recruited staff is encouraged to upgrade their knowledge and skills by sending to conferences and seminars.

6.3.7 Faculty and Staff recruitment

- Well qualified staff is filled as per requirements.
- Preference is given to qualified candidate.
- The advertisement of required post is published in news paper.
- Recruitments are done according to state government and UGC rules.

6.3.8 Industry Interaction / Collaboration

- Students of the skill- based course B.Voc. have extensive interaction with workshops of major authorized automobile dealers.
- B.Voc. students attended for training of 15 days at Tractor Training and Testing Institute, Budni (M.P.)
- One day visit to central workshop (M.S.R.T.C. Buldhana).
- B.Voc. students workshop training at Jaydip Motors and Manraj Motors, Khamgaon.

6.3.9 Admission of Students

- ❖ Admission to the courses is on 'First-Come-First-Serve' basis and it is completed as per norms fixed.
- ❖ Reservations are strictly followed as per S.G.B. Amaravati University and State Government rules.
- ❖ The student is interviewed by the Admission committee and counselled on the choice of electives (for B.A.) according to her Std. XII marks, interest etc.

6.4 Welfare schemes for

Teaching	---
Non teaching	---
Students	Student's safety Insurance, Scholarship

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				IQAC
Administrative				IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes - No -

For PG Programmes Yes - No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- **Alumni guidance to students.**
- **Alumni participation and support during NSS Camp.**

6.12 Activities and support from the Parent – Teacher Association.

- **Parent teacher meet for overall development of students.**
- **Faculty visit to parents and discussion of their difficulties.**
- **Felicitation of the students for their achievements.**

6.13 Development programmes for support staff

- **Workshop on ICT arranged.**
- **Best non teaching award is given.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Tree plantation is a major activity which is undertaken every academic year in the month of July.**
- **Environmental Science plays great role to sensitize the students about eco-friendly campus.**
- **Environmental trip also organized last year to create awareness among students.**
- **Campus beautified with potted plants.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Training at Central Government institute for students of B.Voc.**
- **Tree plantation programme.**
- **Organization of industrial visits helps the students to gain knowledge and hands on Experience.**
- **Students has participated at the Workshop of Youth Development organized by NSS.**
- **Completion of computerization and automation helps for the smooth and speedy functioning of library and administration.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Completed the process of NAAC accreditation 1st cycle.**
- **Teachers were motivated to put forward the research papers in the conferences, seminars and in journals.**
- **Departmental seminars were organized by almost all the departments.**
- **College promoted community services. NSS organized social activities during special camp: Free Health check up, Eye check up, vaccination camp for cattle at the adopted village.**
- **Blood donation camp at the college.**

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of the Practice No 1: - Women's Empowerment

Title of the Practice No 2: - Competitive Coaching Classes

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- **The institute enlists the support and cooperation of its NSS unit and creates awareness of environmental hazards and of need to keep the environment clean, green and pollution free.**
- **Cleanliness campaign frequently done to clean the campus.**
- **To create environmental awareness among students, the university has introduced a course on environmental studies.**
- **Assignment projects also were completed by the students last year.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

- Enrollment of students from rural areas and marginalized sections of society.
- The college has good reputation.
- Own land available, scope for future expansion.
- Required staff has been fulfilled.

Weakness

- Students discontinue education due to early marriage or to do menial jobs to support families.
- High dropout.

Opportunity

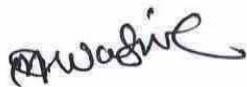
- To increase students participation in cultural activities, sports and competitive exams.
- To start new courses.
- Placement opportunities for students of B.Voc. Programmes.

Challenge

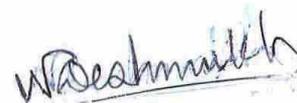
- The government does not provide non salary grants so it is challenge to generate funds for the development of college.
- The financial condition of the students is very weak, hence it is a challenge to find out sources to support such students.

8. Plans of institution for next year

- To start girls Hostel.
- To start extra section for B.A.II.
- To organize seminar and conference.
- To start skill oriented activities.
- To acquire more library books.



Name : Prof. Manohar A. Wasnik



Name : Dr. Nilima D. Deshmukh

Signature of the Coordinator IQAC

Signature of the Chairperson,, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE - I
ACADEMIC CALENDAR 2016-17

SR. NO.	NAME	DATE
1	College Reopening	13-06-2016
2	Classes start	01-07-2016
3	Ramjjan EID	06-07-2016
4	Independence Day	15-08-2016
5	Pateti	17-08-2016
6	NAAC Visit	22-08-2016 to 24-08-2016
7	Ganesh Chaturti	05-09-2016
8	First Unit TEST	12-09-2016
9	Sarvapitri Amavasya	30-09-2016
10	Dassera	11-10-2016
11	First Term Exam	17-10-2016 to 22-10-2016
12	Diwali vacation	24-10-2016
13	NSS Camp	08-11-2016 to 17-11-2016
14	Gurunank Jaynti	13-11-2016
15	Eid –E-Milad	12-12-2016
16	Second Unit Test	09-01-2017
17	Annual Gathering	23-01-2017 to 24-01-2017
18	Debate Competition	25-01-2017
18	Republic Day	26-01-2017
20	Second Term Exam	13-02-2017 to 22-02-2017
21	Mahashuvratri	24-02-2017
22	Holi	13-03-2017
23	Gudi Padwa	28-03-2017
24	Ram Nawmi	05-04-2017
25	Good Friday	14-04-2017
26	L.W. Day	29-04-2017
27	Summer Vacation	30-04-2017 to 11-06-2017

Annexure – II

Feedback analysis 2016-17

The college sincerely works to make reforms suggested by the students so that college gets the true feedback in order to fulfill the need of the students. The format-wise analysis is given below:

- 1) Students demand for larger library reading room.
- 2) Students are satisfied with teaching.
- 3) Students of vocational courses requested for training in other institutions.
- 4) Students requested for canteen facility.

Annexure – III

Best practices

1) Title : Women’s Empowerment

Objectives:

- 1) To accord a free environment to girl students in the college.
- 2) To bring awareness about redressal mechanism in case of sexual harassment.
- 3) To sensitize students and staff towards granting gender equality.
- 4) To bring about change in behavior of students and staff by according opportunities to examine their personal beliefs and attitudes.
- 5) To use opportunities for positive discrimination for girl students so as to change prevalent attitudes and instill empathy.

Context:

Providing an enabling environment to girl students is an important aspect of educational activities and sensitization towards needs of girls is all the more necessary in a socially and educationally backward district like Buldana where the female to male ratio is dismally low. (928 population census 2011)

The college has thus taken up various activities through its Women’s Harrassment Redressal Cell. Though it is a mechanism for complaint redressal, a major activity is creating awareness among students– girls and boys - regarding need for respect, equality and co-operation among all students.

Practice :

The Women’s Sexual Harassment Redressal Cell was established in the college in accordance with the guidelines of the affiliating university. The members comprising of college teachers, an NGO member and a woman lawyer played an active role in bringing awareness among students. Students – girls and boys attended workshops in the college where boys learned the legal consequences of harassing

girls. Girls as well as boys discussed with the counselor, their doubts regarding the issue. The workshops created an environment of bonhomie among students. The need to treat girls as equals was put home to their male classmates.

Prof. Vishwakarma & Prof. Jawkar attended a workshop at the affiliating university in Jan 2017. An Internal Complaint Cell for redressal of complaints from college students was established in accordance with the guidelines given at the workshop. The ICC conducted a workshop for all college students and staff members on 27 Feb 2017.

An essay competition on Women's Empowerment in India was conducted. Students expressed their views on the status of women and need for empowering women. A programme was also conducted to celebrate women's day.

Damini Pathak, Police Station, Khamgaon conducted awareness programme in the college. Ms. Sushma Dhole, Sub-Inspector and Ms. Shubhangi Deshmukh guided the students regarding zero tolerance for harassment.

Evidence of Success :-

Any incident of eve-teasing is not tolerated by girls. There is sense of security among girls students. There is a friendly environment among boys and girls. Girl students take on roles of responsibility in college activities.

Problems encountered and Resource Required :

Some girls are not forthcoming to report their problems. Increased resources would enable to extend the activity to the neighborhood.

2) Competitive Coaching Classes

Objective –

- 1) To increase confidence among students for competitive examination .
- 2) To motivate the students for participation in competitive exams.
- 3) To provide thorough guidance to students.

Context:

Buldana district is recognised as an educationally backward district by the UGC. Most of the students are from socially and economically backward families. The College is established in rural and backward area. Students do not get proper information and guidance about competitive exams. So the college decided to create awareness about administrative services among the students regarding opportunities in State and Indian Administrative Services. Entry into services is a means for social mobility for the students.

The Practice:

We have prepared time table of the coaching classes. The teachers are allotted syllabus of competitive exams. As per the choice and interest of the teachers we have conducted lectures for students. Our faculty members guide them sincerely.

These lectures are very helpful to students in their studies. Interested students enroll their names for competitive exams. Books for preparation for the examinations are available in the library. The students are encouraged to read the periodicals and news papers subscribed by the college.

Evidence of Success:

Quite a few students to attend the classes achieved success in MPSC exams.

Problems encountered and Resource Required:

The course is run free of cost. Hence the resources required such as study materials, books, the availability of space and resource persons are not adequate